



Meeting Notes

August 28, 2013

4:00 – 4:30 PM

Location

Conference Call Directions: Dial **1-866-685-1580**

When prompted, enter the following code: **6009990325#**

Members

Ex-Officio

Anderson, Diane – IPTV Proxy: Nunnikoven, Tim	Johnson, Kent - Regents	Smith, Jeff - IASB	Davis, Terry, AEA - LAN/WAN Tech
Carruthers, Cheryl – AEA Boards	Johnson, Paula - ISEA	Wilson, Nancy - IAICU	Emke, Mary, IVCE - Scheduler
Goslinga, Eric – IDOE	Jurgensen, Mick – SAI	Thomas, Julie - IACCT	Huseboe, Craig, IVCE – Video Tech
			Tjaden, Joe, ICN

Present = Bold

- **Call to order**
- **Quorum Established: 8/9 members in attendance, plus one proxy. Introductions were made.**
- **Additions/Deletions to the Agenda**
 - None
- **Review and Approval of FY 2013-2014 Plan Budget**
 - Three Plan Budget options, provided as supplemental materials for FY 2014, were discussed.

- Motion by Smith, second by K. Johnson to approve Option A:

RTC 6 Budget Options for FY 2013	Option A	
	Total Expenses	% of Budget
A. Technical Assistance for Network Classrooms	\$12,140.01	20.0%
B. Planning and Troubleshooting for Local Area Networks	\$24,280.03	40.0%
C. Scheduling of Video Sites	\$24,280.03	40.0%
D. Regional Coordination	\$0.00	0.0%
E. Other Related Support Activities (Optional)	\$0.00	0.0%
F. Equipment (Optional)	\$0.00	0.0%

Total	\$60,700.06	100.0%
-------	-------------	--------

- Roll call vote: Nunnikoven – Yes, Carruthers – Yes, Goslinga – Yes, K. Johnson – Yes, P. Johnson – Yes, Jurgensen – Yes, Smith – yes, Wilson – yes, Thomas – abstain.
 - Motion Carried.
 - Timelines
 - Submit RTC Plan/Budget – September 1, 2013
 - No monthly tracking documents from the three support functions are required this year.
 - Semi-Annual Follow-up Report– January 31, 2014
 - Annual Follow-up Report – July 31, 2014
- **Reports**
 - Video Tech. –No Report.
 - AEA LAN/WAN Tech – The FY 2012-2103 AEA Report Summary was shared.
 - Regional Scheduler – The FY 2012-2103 Scheduling Report Summary was shared.
 - RTC Coordinator – The FY 2013 Annual Follow-Up Report was shared.
 - ICN Rep. – None
- **RTC 6 Vacancy**
 - The IPTV representative for RTC 6 Dianne Anderson is resigning as an RTC representative. Tim Nunnikoven has agreed to serve. Julie will contact IPTV.
- **Next Meeting/Agenda Suggestions**
 - Schedule next meeting – possibly mid-November, otherwise will look toward late February/early March. Topic suggestion: ICN Room Use/Scheduling in Region 6.
- **Other**
 - **Meeting Adjourned at 4:45 PM**